

**Town of New Boston
2017 Town Clerk & Elections**

Account Number	Account Name	{2015}		{2016}		{2017}		{2017}
		Budget	Actual	Requested	Budget	Actual as of 12/31/16 unaudited	Requested Revised Total Cut	Default
01-4140-1-110	DEPUTY TOWN CLERK (Cathy)	20,371	20,554	21,546	21,392	23,854	20,717	20,590
	\$18.89 x 19.50 hrs x 13 hrs = 4,789							
	\$19.25 x 19.50 hrs x 39 hrs = 14,640							
	19,428							
	\$18.89 x 9.00 hrs (Town Election) = 170							
	\$19.25 x 8.00 hrs x 8 times = 1,232							
	1,232							
	\$18.89 x 3.00 hrs (Deliberative of Session) = 57							
	20,717							
	Budget 19,351 2013 18,939 2014 19,743							
	Actual 20,875 20,206 20,781							
01-4140-1-120	PT CLERK (Kim)	6,586	7,202	7,767	7,631	11,065	7,753	7,777
	\$15.34 x 8.00 hrs x 13 wks = 1,595							
	\$15.63 x 8.00 hrs x 39 wks = 4,877							
	6,472							
	\$15.34 x 9.00 hrs (Town Election) = 138							
	\$15.63 x 80.00 hrs (to cover Clerk) = 1,250							
	1,250							
	\$15.34 x 2.00 hrs (ballot counting) = 31							
	1 election							
	7,753							
01-4140-1-130	TOWN CLERK	33,466	29,828	34,703	34,498	24,875	34,763	33,700
	\$22.20 x 29.00 hrs x 13 weeks = 8,369							
	\$23.14 x 29.00 hrs x 39 wks = 26,171							
	34,541							
	\$22.20 x 8.00 hrs (Town Election) = 178							

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		Budget	Actual	Requested Budget	Actual as of 12/31/16 unaudited	Requested Revised	Total Cut										
	\$22.20 x 2.00 hrs (Ballot Counting) 1 election																
	44																
	34,763																
	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center;">2012</td> <td style="text-align: center;">2013</td> <td style="text-align: center;">2014</td> </tr> <tr> <td>Budget 31,789</td> <td>31,600</td> <td>32,172</td> </tr> <tr> <td>Actual 29,686</td> <td>26,843</td> <td>28,245</td> </tr> </table>	2012	2013	2014	Budget 31,789	31,600	32,172	Actual 29,686	26,843	28,245							
2012	2013	2014															
Budget 31,789	31,600	32,172															
Actual 29,686	26,843	28,245															
01-4140-1-140	ELECTIONS - EXTRA TIME NEEDED						281										
	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center;">2012</td> <td style="text-align: center;">2013</td> <td style="text-align: center;">2014</td> </tr> <tr> <td>Budget 980</td> <td>245</td> <td>252</td> </tr> <tr> <td>Actual 31</td> <td>0</td> <td>73</td> </tr> </table>	2012	2013	2014	Budget 980	245	252	Actual 31	0	73							
2012	2013	2014															
Budget 980	245	252															
Actual 31	0	73															
01-4140-1-200	LONGEVITY PLAN	375	360	365	365	363	363	363									
01-4140-1-220	FICA - SOCIAL SECURITY	3,775	3,593	4,222	4,191	3,774	3,960	3,871									
01-4140-1-225	FICA - MEDICARE	883	840	987	980	883	926	905									
01-4140-1-240	TUITION REIMBURSEMENT																
01-4140-1-260	WORKERS COMPENSATION	163	75	192	191	288	143	191									
01-4140-1-290	MILEAGE/CONFERENCES																
	Mileage expense = 200 State Annual Conference = 650 850	850	797	850	850	666	850	850									
	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center;">2012</td> <td style="text-align: center;">2013</td> <td style="text-align: center;">2014</td> </tr> <tr> <td>Budget 850</td> <td>850</td> <td>850</td> </tr> <tr> <td>Actual 289</td> <td>101</td> <td>289</td> </tr> </table>	2012	2013	2014	Budget 850	850	850	Actual 289	101	289							
2012	2013	2014															
Budget 850	850	850															
Actual 289	101	289															

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01-4140-1-342	TECHNOLOGY Avitar - Town Clerk DMV Module = Electronic Clerk = (Avitar - Price estimate kios k set-up) = (Avitar - price estimate kios k yearly maintenance) =								
				2,962	500	400	400		
		Budget	2,823	3,323					
		Actual	3,454	2,823					
				4,262					
				3,390	2,890	3,462	3,462	2,957	4,262
01-4140-1-430	OFFICE EQUIPMENT Accu vote machine annual maintenance = Miscellaneous office equipment =								
				200	200	400	400	225	400
		Budget	400	400					
		Actual	370	729					
				400	200	400	400	225	400
01-4140-1-560	DUES & SUBSCRIPTIONS Town Clerk Assoc. Dues = N.E. Assoc = Auto Red books for vehicle values =								
				20	40	310	310	190	310
		Budget	190	190					
		Actual	228	189					
				20	40	310	310	190	310
01-4140-1-620	OFFICE SUPPLIES Dog tags, licences, and notice forms & misc. office supplies, printer cartridges for state printer/laser printer								
				2,400	2,205	2,400	2,400	1,402	2,400
		Budget	190	190					
		Actual	228	189					
				2,400	2,205	2,400	2,400	1,402	2,400
01-4140-1-625	POSTAGE								
				3,800	4,445	5,300	3,280	3,046	3,200

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							Default									
		<table border="1"> <tr><td>2012</td><td>2013</td><td>2014</td></tr> <tr><td>Budget 3,800</td><td>3,800</td><td>3,800</td></tr> <tr><td>Actual 2,319</td><td>3,956</td><td>2,023</td></tr> </table>	2012	2013	2014	Budget 3,800	3,800	3,800	Actual 2,319	3,956	2,023					
2012	2013	2014														
Budget 3,800	3,800	3,800														
Actual 2,319	3,956	2,023														
01-4140-2-130	SUPERVISORS OF CHECKLIST	637	722	2,242	2,242	3,260	717	717								
	\$10.10 x 15.00 hrs x 3 Supervisors = 455 (1 Election)															
	\$10.10 x 3.00 hrs x 3 Supervisors = 182 (2 Deliberative of Sessions)															
	\$10.00 x 2 hrs x 1 Election = 20															
	\$10.10 x 2 hrs x 3 Supervisors = 61 (Ballot Counting)							717								
	<table border="1"> <tr><td>2012</td><td>2013</td><td>2014</td></tr> <tr><td>Budget 1,805</td><td>516</td><td>1,546</td></tr> <tr><td>Actual 2,787</td><td>621</td><td>2,005</td></tr> </table>	2012	2013	2014	Budget 1,805	516	1,546	Actual 2,787	621	2,005						
2012	2013	2014														
Budget 1,805	516	1,546														
Actual 2,787	621	2,005														
01-4140-3-120	BALLOT CLERKS	460	583	1,834	1,834	2,813	458	458								
	\$ 7.64 x 15.00 hrs x 4 Clerks = 458 (1 Election)															
	<table border="1"> <tr><td>2012</td><td>2013</td><td>2014</td></tr> <tr><td>Budget 3,255</td><td>1,375</td><td>2,063</td></tr> <tr><td>Actual 3,136</td><td>716</td><td>1,593</td></tr> </table>	2012	2013	2014	Budget 3,255	1,375	2,063	Actual 3,136	716	1,593						
2012	2013	2014														
Budget 3,255	1,375	2,063														
Actual 3,136	716	1,593														
01-4140-3-390	ADVERTISING	55	64	220	220	185	60	60								
	Advertising - Public Notices for when supervisors are in session															

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Actual		70,673	60,914	83,989				